

**Budget Balance Sheet**

Completed by: Sophie Whitfield, Producer

**Production Budget: £254.69**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Cost (£)** | **Item** | **Department** | **Balance (£)** |
| 05/03 | 2.25 | Teaser material | Marketing | 252.44 |
| 14/04 | 30.00 | Leaflets | Marketing | 222.44 |
| 14/04 | 22.80 | Posters | Marketing | 199.64 |
| 14/04 | 10.40 | Printing | Production | 189.24 |
| 24/04 | 83.23 | Company t-shirts | Production | 106.01 |
| 04/05 | 17.84 | Large Perpex sheet | Props | 88.17 |
| 10/05 | 2.98 | Prop Lamination | Props | 85.19 |
| 10/05 | 4.00 | Flowers | Props | 81.19 |
| 06/05 | 8.10 | Large Veil material | Costume | 73.09 |
| 06/05 | 2.78 | Veil | Costume | 70.31 |
| 13/05 | 41.00 | Programmes | Production | 29.31 |
| 14/05 | 20.99 | Large Perpex sheet | Props | 8.32 |
| 15/05 | 2.34 | Photo printing | Props | 5.98 |
| 15/05 | 5.80 | Printing | Production | 0.18 |